

TUESDAY, SEPTEMBER 18, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, September 18, 2018, with the following members present: Mr. Jay H. Wippel, Mr. Brian S. Stewart, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from September 11, 2018, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 19, 2018, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$562,500.34 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the APPROPRIATION OF FUNDS:

**\$3,000,000.00 – 410.7104.5401 – Contract Services Fairgrounds Capital Improvements –
Commissioners**

\$1,500.00 – 246.4010.5901 – Other Expenses – Dog Shelter

\$100,000.00 – 401.7115.5529 – Planned Capital Improvements – Commissioners

\$1,000.00 – 101.1105.5703 – Contingencies – Commissioners

\$526.00 – 287.6137.5901 – Wampler Hills Ditch - Engineer

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Transfer & Re-Appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the TRANSFER & REAPPROPRIATION OF FUNDS:

**\$1,000.00 from 101.1105.5703 – Contingencies – Commissioners
TO
101.1101.5404 – Advertising & Printing – Commissioners**

**\$3,000,000.00 from 410.0000.4926 – Other Receipts Fairgrounds Capital Improvements –
Commissioners
TO
410.7104.5401 -Contract Services Fairgrounds Capital Improvements – Commissioners**

**\$2,000.00 from 101.1215.5309 – Juvenile Postage – Juvenile Court
TO
101.1215.5301 – Juvenile Supplies – Juvenile Court**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Cash Advance Back Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the CASH ADVANCE BACK:

**\$10,000.00 from 255.5036.5801 – Advances Out – 800 MHz – Commissioners
TO
101.0000.4910 – General Fund – Advances In – Commissioners**

**\$15,000.00 from 251.6230.5801 – Advances Out – CDBG Loves – Commissioners
TO
101.0000.4910 – General Fund – Advances In – Commissioners**

**\$2,135.84 from 927.2095.5801 – Advances Out – LE Diversion/ Sheriff
TO
Advances In – General Fund – Sheriff**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Allocation of July 2018 Sales Tax Collections:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to allocate the July 2018 Sales Tax collections in the following manner:

**\$31,084.00 to 401.0000.4121 – Capital Fund
\$746,009.08 to 101.0000.4121 – General Fund**

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution of Support for 2019 Pickaway County
Road Resurfacing Project Related to Ohio Public Works Commission Grant:

Chris Mullins, County Engineer, provided the commissioners with a request for their support of a grant application in the amount of \$450,000 to the Ohio Public Works Commission (OPWC) for the 2019 Pickaway County Resurfacing Project. The project involves resurfacing 7.30 miles of county roads that includes Kingston Pike-Scippo Bridge to Tarlton Road, Tarlton Road – Kingston Pike to SR 56; Five Points Pike -US 62 to Adkins Road. The total project cost is \$849,999.

Following a brief discussion regarding the request, Commissioner Henson offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

Resolution No.: PC-091818-1

BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby supports the 2019 Pickaway County Resurfacing project and hereby authorizes Brian S. Stewart, President of the Pickaway County Board of Commissioners, to sign the application and to enter into any Agreements as may be necessary for the State Capital Improvement Program (SCIP) and/or Local Transportation Improvement Program (LTIP) Funding being submitted to the Ohio Public Works Commission.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Brad Lutz, County Administrator:

The following is a summary of the report provided by Brad Lutz, County Administrator:

1. Mr. Lutz has a Circleville City Council meeting and council would like for Mr. Lutz and Chris Mullins to attend the utility meeting following the city meeting to discuss sewer billing.
2. Mr. Lutz has started soliciting for capital improvement projects from the county departments. Mr. Lutz requested that they prioritize their lists for the approval process. The Sheriff's Office may request surveillance cameras and new sewer pipes as their project for 2019.
3. Wireless 911 Update: Mr. Lutz confirmed with Ohio 911 that the County currently is still the primary receiver of all the 911 calls in the county. As of today, the county is the only one that is required to be compliant. Compliance is not required from the City because they are not receiving wireless 911 calls. If one PSAP is non-compliant, however then there will be no funding for either the City or the County. The calls cannot be transferred to the City of Circleville with these non-compliance issues outstanding, the Commissioners agreed that wireless 911 and the matter needs to be addressed further.
4. Mr. Lutz received the Co-op Loss Ratio Report from the co-operative for January 2018 thru July 2018. The County still has a negative balance, but not as negative as in the past. We are negative \$282,356 as of July 2018.
5. Mr. Lutz received his public records request of information pertaining to the Ag Society and what was filed at the State Auditor's Office.
6. Chief Noggle requested representation from the Commissioners' Office, EMA, 800 MHz and Berger Health Systems at the Fire Chief's Association meetings to resume again in an effort to create better communication between different public safety groups in Pickaway County. The Fire Chief's Association meetings are held at 11:00 a.m. on the first Thursday of each month at the Pickaway Township Fire Department on Tarlton Road.
7. The Federal Emergency Management Agency (FEMA) will be conducting a nationwide test of the Nationwide Wireless Emergency Alert System on September 20, 2018 beginning at 2:18 p.m. Citizens will receive a "Presidential Alert" text message on wireless devices to evaluate the operation of readiness

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of infrastructure for distribution of a national message to determine whether technological improvements are needed.

8. Foreclosure filed in the Pickaway County Common Pleas Court, Clerk of Courts:
 - a. 2018 – 101
 - b. 2017 – 90
 - c. 2016 – 99
 - d. 2015 – 91
 - e. 2014 - 119

**In the Matter of
Executive Session:**

At 9:47 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Mr. Lutz in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:49 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of
Darrin M. Flick Hired as the
EMA Director/ 911 Coordinator:**

After the completion of interviews for the EMA Director/ 911 Coordinator position, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to hire Darrin M. Flick, as the EMA Director/ 911 Coordinator at the rate of \$26.00 per hour, effective October 1, 2018.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Change Order No. 1A-5 General
Work and Labor signed for Pickaway Job and Family
Services Project at the CRC Building:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 1A-5 received from Stockmeister Enterprises, Inc., related to equipment, material and labor to include 20 min rated doors, frames and hardware for lower level doors at the CRC Building.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

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In the Matter of
Job and Family Services Update with
Joy Ewing, JFS Director:

Joy Ewing, JFS Director, Michael Linton and Rick Szabrak, Work Force Area One, met with the Commissioners to give an update of the Area 20 Workforce Development Board. Mr. Szabrak explained that Area 20 WDB covers five surrounding counties with Fairfield County Economic and Workforce Development serving as the administrative and fiscal agent for the organization. The Area 20 WDB received notification of designation August 2018 and will be reviewed again winter of 2020. Mr. Szabrak expressed that they are feeling pressure of combining with the Columbus Area 20, and this move would require resolutions by commissioners statewide. The total budget for Area 20 WDB is \$1.953 million and Pickaway County will see \$274,000 of that figure.

The goals of Area 20 WDB is to increase awareness, local businesses involvement, enhance services from the Ohio Means Jobs Center, improve effectiveness of local K12 schools in developing more career ready students and increase businesses offering apprenticeship programs. Ohio Means Job Center meets with local business to explain the details the program has to offer to get on the job training for individuals in the program. Area 20 WDB is seeing interest in the program from individuals and local business wanting to participate and is anticipating for it to only keep growing.

Mrs. Ewing provided the July 2018 Ohio Unemployment Rates provided from Ohio Department of Job and Family Services. Ohio's unemployment rate for July is at 4.9% and Pickaway County at 4.2%. Mrs. Ewing thanked the Commissioners for their time and will keep them updated on the Area 20 WDB program.

In the Matter of
Executive Session:

At 10:35 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) confidential matters regarding economic development with Ryan Scribner, P3, and Art Makris, Vice President of Leasing and Development with Duke Realty. Brad Lutz, County Administrator was also in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, abstain and recused self. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:40 a.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, abstain and recused self. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of Resolution Adopted to Enter
Into a CRA Partial Assignment and Assumption
Agreement for a Building Project:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel to adopt the following Resolution:

RESOLUTION APPROVING A CRA ASSIGNMENT AND ASSUMPTION AGREEMENT FOR A BUILDING PROJECT UNDER THE PICKAWAY COUNTY NORTHERN INDUSTRIAL COMMUNITY REIVESTMENT AREA AGREEMENT.

Resolution No. PC-091818-2

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WHEREAS, THE Pickaway County Board of Commissioner (the "Board"), by its Resolution adopted July 10, 2006 (the "CRA Resolution), created the Pickaway County Northern Industrial Community Reinvestment Area (the "CRA") and the Director of the Ohio Department of Development confirmed the findings of the CRA Resolution on August 28, 2006; and

WHEREAS, this Board, pursuant to a Resolution adopted on August 6, 2007, entered into a Pickaway County Northern Industrial Community Reinvestment Area Agreement (the "CRA Agreement") with the Columbus Regional Airport Authority (the "Authority") granting the Authority a 15 year, 100% real property tax exemption for each Building comprising the Project on the CRAA Land within the CRA (all as defined in the CRA Agreement): and

WHEREAS, the Authority has conveyed or will convey to DRCS 972, LLC, a Delaware limited liability company (the "Successor"), a portion of the CRAA Land (That portion being referred to as the "DRCA Land"); and

WHEREAS, the Successor desires to construct one or more Buildings (collectively, the "DRCA Property") on the DRCS Land, and Successor would be the Owner (as defined in the CRA Agreement) of that DRCS Property; and

WHEREAS, the Successor wishes to obtain the benefits of the CRA Agreement and assume the obligations of the Authority under the CRA Agreement as to the DRCS Property and, as agreed in the CRA Agreement, the County is willing to make those benefits available to the Successor and certain subsequent successors on the terms set forth in the CRA Agreement; and

WHEREAS, the Board desires to provide for the execution and delivery of (i) a CRA Assignment and Assumption Agreement (the "CRA Assignment Agreement," as described below) to provide for the Successor and certain subsequent successors to assume the obligations of the Authority and to obtain the benefits of the CRA Agreement as to the DRCS Property; and

WHEREAS, now therefore upon the motion of Commissioner Brian Stewart and seconded by Commissioner Jay Wippel.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY OF PICKAWAY, OHIO THAT:

Section 1. The CRA Assignment Agreement and the assignment of the CRA Agreement effected thereby are hereby approved. That CRA Assignment Agreement is approved in the form presently on file with the Pickaway County Prosecutor or the Board with changes therein and amendments thereto not inconsistent with this Resolution and not substantially adverse to this County and which shall be by approved by the President of this Board. The President of this Board, for and in the name of this County, is hereby authorized to execute that CRA Assignment Agreement, provided further that the approval of changes and amendments thereto by that official, and their character as not being substantially adverse to the County, shall be evidenced conclusively by the President's execution thereof. This Board further hereby authorizes and directs the President and the Pickaway County Prosecutor, and other appropriate officers of the County, to sign those instruments and make those arrangements as are necessary to carry out the purposes of this Resolution.

Section 2. The Board hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its committees, if any, which resulted in formal action were taken in meetings open to the public, in full compliance with the applicable legal requirements, including Ohio Revised Code Section 121.22.

Section 3. This Resolution shall take effect and be enforced from and after the earliest period allowed by law.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, abstain. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Utility Easement Removal:

Tim McGinnis and Heather Dalessandri met with the Commissioners to discuss a utility easement removal. Mrs. Dalessandri purchased two joining lots in the Williams-Buffinton Estates Subdivision that a standard utility easement runs between lot 1 and lot 2. Mrs. Dalessandri's intent is to combine the two lots as one. There are utility easements surrounding the outside of all lots to allow for access.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to vacate the utility easement for the purpose of joining lot 1 and lot 2 at the Williams Buffinton Estates Subdivision.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

In the Matter of
Executive Session:

At 11:05 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Mr. Lutz in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:30 a.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
United American Capital Corporation agreement
with Meeder Investment Management:

Ellery Elick, Treasurer, informed the Commissioners of a letter he received from United American Capital Corporation (UACC) notifying of an agreement between UACC and Meeder Investment Management. The agreement informs that Meeder will acquire UACC's operational assets through the transaction between UACC and Meeder and will result in the assignment of agreement for Investment Advisory Services with UACC to Meeder Public Funds, Inc. – Meeder's SEC registered investment advisor subsidiary. The agreement is expected to close mid-November and the transaction is not to affect the continuing investment management of county accounts. Dennis Yacobozzi, President, will remain in his current position and, together with UACC's entire staff, will continue to manage the County's investments.

Upon discussion of the correspondence, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to consent to the assignment of agreement with Meeder Investment Management.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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Attest: Angela Karr – Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending September 15, 2018.

A total of \$786.35 was reported being collected as follows: \$200 in adoptions; \$6 in boarding revenue; \$165 in dog licenses; \$90 in dog license late penalty; \$175 in private donations; \$100 in redemptions; and \$50.35 in P4P expenses reimbursement.

Eleven (11) stray dogs were processed in; and five (5) dogs were adopted.

With there being no further business brought before the Board, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner

BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk